NO.403/DSE/HSW/AC/A1/2025-26
GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF SCHOOL EDUCATION

Puducherry, the 28th November 2025

O R D E R

Sub: DSE-HSW- Renewal of Recognition to Immaculate Heart of Mary Girls Higher Secondary School, Mission Street, Puducherry for the academic year 2025-2026- Orders - Issued.

Ref: I.D. Note No.403/DSE/HSW/AC/A1/2025-26 dt. 02.09.2025 of the Joint Director, DSE, Puducherry.

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Approval of the Director of School Education, Puducherry, is hereby conveyed to grant Renewal of Recognition to Immaculate Heart of Mary Girls Higher Secondary School, Mission Street, Puducherry for conducting classes from L.K.G to XII Standard for the academic years 2025-2026 ,2026-2027 and 2027-2028, subject to the condition that the school should submit all mandatory documents every year before commencement of the academic year.

The Educational agency is allowed to conduct the following groups at the Higher Secondary Level

Group Code	Groups with Part-III subjects				Sanctioned Strength
2502	Physics	Chemistry	Mathematics	Comp. Science	120
2503	Physics	Chemistry	Mathematics	Biology	150
2702	Commerce	Accountancy	Economics	Comp. Applications	100
2708	Commerce	Accountancy	Economics	Business Maths & Statistics	50
2608	Physics	Chemistry	Botany	Zoology	40

The Management of the said school is informed that all the conditions prescribed in the Pondicherry School Education Rules, 1996 and The Puducherry Right of Children to Free and Compulsory Education Rules, 2011 should be satisfied failing which further continuance of recognition is liable to be rejected.

The Educational agency is informed that all the conditions as stipulated in the Annexure to this order should be fulfilled. The annexure to this order shall have the same effect as that of this order and shall be treated as part of the order.

//BY ORDER//

28/11/2025

(Dr. V. G. SIVAGAMI)
JOINT DIRECTOR

DIRECTORATE OF SCHOOL EDUCATION PUDUCHERRY

To

The Principal,Immaculate Heart of Mary Girls Higher Secondary School, Mission Street, Puducherry.

Copy to ;-

1. The Chairperson cum Vice Principal, Inspection Committee, HSW, DSE, Puducherry.
2. The Examination Cell, Directorate of School Education, Puducherry.
3. Spare.

ANNEXURE TO ORDER NO. 403/DSE/HSW/AC/A1/2025-26 DATED : 28-11-2025

1. The Educational agency should not withdraw or otherwise close the Endowment fund created in the name of the school, without the prior permission of the Director of School Education, Puducherry.
2. The management shall not appoint any teacher who does not possess the Educational and Professional qualifications prescribed in the Pondicherry School Education Act 1987, Pondicherry School Education Rules 1996.
3. The management shall not appoint any teacher whose certificate has been suspended or cancelled or who had been declared unfit to be a teacher in recognized schools or who has been convicted for offences involving moral turpitudes.
4. After the financial year is over, the accounts of the school are to be audited by a chartered Accountant and a certificate signed by the Auditor that the accounts have been audited, should be sent to the Director of School Education, Puducherry within a month after the completion of the audit.
5. The management should not run branch school on the strength of this order.
6. No other school or institution of any kind should function within the school compound.
7. The standards to which recognition has been granted should alone be displayed in the name board.
8. All students in X and XI should be allowed to appear for the X and XI Public Examinations in the same academic year. The Second – term (Half – Yearly) school examinations of X and XI should not be a 'Selection Examination' for the students to write the Public Examinations.
9. Transfer certificate should not be issued to the students in the middle of an academic year without obtaining specific permission from the Inspecting Officer of the school concerned.
10. All general and professional certificates of teaching and non-teaching staff should be available with the individuals only. Only attested copies thereof should be retained in the schools.
11. The original Fixed Deposit Bank receipts and bank passbook should be available in the school.
12. Transfer Certificates of School in respect of all students should be maintained in the school.
13. No donations other than the fees prescribed by the Department should be collected.
14. Lessons for 10th and 12th standards should not be taken up in the previous standards (viz. Ninth and Eleventh standards).
15. The above conditions should invariably be followed. Any violation of the condition will entail the management to withdraw the recognition.
16. The Educational agency is informed that the renewal of the Building License and Structural Stability Certificate for the school building should be obtained from the competent authorities from the date on which they expire. The Educational Agency is strictly informed that it should not run the school without valid Building License/ Structural Stability Certificate of the school building and the school management will be personally held responsible for any lapse in this regard.
17. The Educational Agency is informed that the Certificate that "the fire protection arrangements made in the building are in order" issued by the Competent Authority should be obtained.
18. The school which is granted recognition by the Directorate attains the status of a Recognized School and it shall have a duty to comply with the direction of the Department to serve the cause of public at all times, failing which it will stand to lose the status conferred by this Directorate.
19. Rainwater harvesting structure should be established in the school building and the open place like playground, garden etc., of the school.

28/11/2025

(Dr. V. G. SIVAGAMI)
JOINT DIRECTOR